



# International Language & Business Centre University Foundation Programme

Date: \_\_\_\_\_

Reg. No. \_\_\_\_\_

## APPLICATION FORM

Type: ☐ ILBC Continuing Student ☐ Other School

Name of School .....

PLEASE ATTACH  
RECENT PHOTOGRAPH  
HERE

### Section 1: PERSONAL PARTICULARS (Please use CAPITAL letters and underline your surname)

Name ( as in passport ) : \_\_\_\_\_

Passport No. : \_\_\_\_\_ Passport Expiry date: day month year

Date of Birth : day month year Place of Birth: \_\_\_\_\_

Nationality : \_\_\_\_\_

Gender : ☐ Male ☐ Female

### Section 2: CORRESPONDENCE DETAILS

Correspondence Address: \_\_\_\_\_

Contacts Tel: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

### Section 3: EMERGENCY CONTACT ( Person to be contacted in an emergency )

Contact Person : \_\_\_\_\_ Relationship: \_\_\_\_\_

Contacts Tel: \_\_\_\_\_ Mobile phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

### Section 4: PROGRAMME PARTICULARS

INTAKE Month: \_\_\_\_\_

Year: \_\_\_\_\_

Section 5: **ACADEMIC RECORD** ( Please tick (✓) in the correct box )

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☐ ILBC ( Secondary-4 )

GCE 'O' Level Exam Results:

Year you took the exam \_\_\_\_\_ Number of subjects \_\_\_\_\_

Number of 'A' grades obtained in the exam \_\_\_\_\_ Your strongest subject \_\_\_\_\_

☐ BEHS Standard –10/ Matriculation

BEHS Matriculation Exam Results:

Year you took the exam \_\_\_\_\_ Number of subjects \_\_\_\_\_

Number of Distinctions 'D' obtained in the exam \_\_\_\_\_ Your strongest subject \_\_\_\_\_

☐ Other Education System

Exam Results from other education system:

Name of exam you took \_\_\_\_\_ Year you took the exam \_\_\_\_\_

Number of Highest Letter or Numeral Grades obtained \_\_\_\_\_ Your strongest subject \_\_\_\_\_

Have you ever taken the following College Tests?

☐ ACT Score: \_\_\_\_\_ Year completed: \_\_\_\_\_

☐ SAT Score: \_\_\_\_\_ Year completed: \_\_\_\_\_

☐ TOEFL Score: \_\_\_\_\_ Year completed: \_\_\_\_\_

☐ IELTS Score: \_\_\_\_\_ Year completed: \_\_\_\_\_

☐ Other (please specify) \_\_\_\_\_ Score: \_\_\_\_\_ Year completed: \_\_\_\_\_

Section 6: INTENTION TO UNDERTAKE UNDERGRADUATE (UNIVERSITY) STUDIES ( Please tick one (✓) in the correct box )

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☐ USA

☐ UK

☐ New Zealand

☐ Australia

☐ Canada

☐ Singapore

☐ Other Country

☐ Not sure

Is there any particular College/ University and state reason (s) why you want to study there:

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Section 7: **EXTRA-CURRICULAR ACTIVITIES** ( Please tick (√) in the correct box )

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Do you spend time on any Extra-Curricular activities (Example: sports, music, cultural events, photography, drawing/painting, software programming etc. ) ?

☐ Yes

☐ No

If you ticked 'Yes', please specify \_\_\_\_\_

\* Award won for such activity \_\_\_\_\_

Section 8: **PERSONAL STRENGTHS AND WEAKNESSES**

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What are your (personal) Strengths and Weaknesses?

Strengths \_\_\_\_\_

Weaknesses \_\_\_\_\_

Section 9: **DECLARATIONS**

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**APPLICANT**

I declare that all information in this form is complete and correct. I further agree to:

1. Abide by ILBC-UFP policies, rules and regulations at all times.
2. Accept that ILBC-UFP reserves the right to vary or reverse any decision regarding admission or enrolment made on the basis of incomplete or incorrect information.
3. Accept that ILBC-UFP reserves the right to revise the current fees without prior notice.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

**PARENT/ GUARDIAN**

I hereby agree to pay all fees due on the dates stipulated by ILBC. I have also read and agreed to the conditions as stated above.

Name : \_\_\_\_\_

Passport/ NRC No. : \_\_\_\_\_ Relationship : ☐ Parent ☐ Guardian

Occupation : \_\_\_\_\_

Company : \_\_\_\_\_

Address : \_\_\_\_\_

Contacts Tel : \_\_\_\_\_ Mobile phone: \_\_\_\_\_

Email: \_\_\_\_\_

Fax: \_\_\_\_\_

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

Section 10: ENCLOSURES ( Required Documents)

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**ILBC Continuing Student**

- ☐ THREE (3) passport-size color photos\*
- ☐ Certified true copy of passport/ identity card\*
- ☐ Certified true copies of all relevant examination results\*
- ☐ Copy of school transcripts from the previous 2 years\*

**Other School**

- ☐ THREE (3) passport-size color photos\*
- ☐ Certified true copy of high school pass certificate\*
- ☐ Certified true copy of passport/ identity card\*
- ☐ Certified true copies of all relevant examination results\*
- ☐ Copy of school transcripts from the previous 2 years\*

FOR OFFICE USE ONLY

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Placement Test : English \_\_\_\_\_

Mathematics \_\_\_\_\_

Test Scores : \_\_\_\_\_

Interview: Pass/ Fail (Guidance Counselor)

Teacher's Signature: \_\_\_\_\_

Name: \_\_\_\_\_

Approval by the Program Director (PD)

☐ Full offer      ☐ Conditional Offer      ☐ Reject

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Payment (Term-1) Receipt No. \_\_\_\_\_ Date \_\_\_\_\_ Fees: \_\_\_\_\_

( Term-2) Receipt No. \_\_\_\_\_ Date \_\_\_\_\_ Fees: \_\_\_\_\_

Remarks: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_